

# Schedule 4 – Rental Property

Entity Name: \_\_\_\_\_

<b>Address of Property:</b>		
<b>Rental Period</b> Number of weeks property was rented or available to rent.	No. x weeks _____	
<b>Rental Income</b> Total Rents Received Other Income – please provide details	\$ _____ \$ _____	
<b>Expenses paid for rental property (please attach all invoices):</b> Interest Rates Insurance (House and Contents) Power (Electricity and Gas) Repairs & Maintenance Collection cost or number of kilometres driven to collect rents and service property Commission / fees for property management Home office use (discuss any claim) Telephone (discuss any claim) Other expenses – please provide details, e.g. advertising etc.	\$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____	
<b>Property Purchased or Sold during year:</b> If yes, enclose: • Sale & Purchase Agreement • Solicitor's Legal Statements	Yes	No
<b>Property Details:</b> Is this the first year you have owned or rented this property? If yes, please attach: • Valuation (QV / market)  Chattels Purchased: • Please attach details of Chattels purchased (nature, cost, acquisition date)	Yes	No
<b>Property Manager:</b> Do you use a Property Manager to manage the rental property? If so, please provide copies of the Property Management Statements for the financial year	Yes	No
<b>Occupancy:</b> • Was there any period of vacancy of your rental properties during the year? If yes, please advise the reason why: _____ _____ • Were any of the rental properties occupied by either yourself or a relative during the year?	Yes	No
<b>GST Registration:</b> • Are you registered for GST for this property?	Yes	No