



CHARTERED ACCOUNTANTS
AUSTRALIA + NEW ZEALAND

NO MORE CHEQUE PAYMENTS TO IRD AND ACC

The IRD will no longer be accepting cheque payments from 1 March 2020. If you prefer to use cheques you will need to start preparing to change the way you pay your tax.

The IRD have advised that the following payment options will be available.

- **myIR:** Through your personal, or business, myIR account you can make credit card or debit card payments. You can also set up direct debit payments (direct debit payments can only be established through myIR). If you establish a direct debit to make tax payments, you will need to authorise the direct debit payment for each tax payment. The direct debit authority will not be automatically applied for every tax payment you need to make.
- **Pay online through your bank:** One-off or scheduled recurring payments can be made using online banking. Most internet banking platforms have a facility for making

tax payments that provide guidance for entering the correct references to ensure that your payment is applied to the correct IRD account, tax type and period.

- **Overseas money transfer:** Clients based overseas can pay using a money transfer service. Go to the ird.govt.nz/pay and follow the instructions.
- **Credit or debit card via the IRD's website:** Payments can be made by credit or debit card through the IRD's secure payment website. Go to the ird.govt.nz/pay and follow the instructions.
- **Westpac Bank:** EFTPOS or cash payments can be made at any Westpac branch or Smart ATM.

ACC have also indicated that they will no longer be accepting cheque

payments effective from 1 March 2020. ACC will accept the following payment options going forward:

- Electronically via internet banking.
- Direct debit payments and monthly instalments can be set up via MyACC for business.
- By debit or credit card over the phone, through the unauthenticated payment page on the ACC website, and through MyACC for Business.
- EFTPOS and cash payments are still options, but only at Westpac bank branches. Payments will not be accepted at ACC offices.

If you normally use cheques to make IRD or ACC payments and need assistance in arranging other ways to pay, please contact Glen Lindsay (extn 716).

CHRISTMAS DATES

The offices close at 12.00pm Monday 23 December 2019 – Reopening 8.00am Monday 13 January 2020.

If you have an urgent situation arise during our closure period that requires our immediate attention, please phone:

Steve Read:
027 570 1172

Eric Woudberg:
027 448 0983

Raimarie Pointon:
027 576 6076

Natalie Milne:
027 277 0362

We extend our best wishes for a fantastic Christmas and a prosperous New Year to all of our clients and business associates.

TAX NOTICES & INVOICES BY EMAIL

From January 2020 onwards we will be sending tax payment reminder notices and our invoices by email.

If you have an email address best suited to receiving these documents and you have not yet advised us, please contact our office to update your email address preferences.

We will still be sending tax payment reminder notices and invoices in the post or by courier to clients if preferred.

PROBATIONARY PERIODS

When taking on a new employee, or a current employee is changing roles, an employer may want to make the employee's employment agreement subject to a probationary period.

A probationary period can be used by an employer to assess the skills of an employee and determine their suitability to the position.

Probationary periods are not akin to the 90-day trial periods available to an employer that has less than 20 staff and the employee has never worked for the employer.

There are processes that must be followed in order to ensure the validity of a probationary period. We recommend that you consult with your employment lawyer first to discuss the particular circumstances as part of considering whether to employ someone subject to a probationary period.

For further information, please contact James Sherson (extn 718).

TAXES DUE 15 JAN 2020

Please be mindful of the due date for GST and the second instalment of 2020 Provisional Tax that falls while many of you are away enjoying your summer holidays.

The second instalment of 2020 Provisional Tax (clients with standard 31 March balance date except for those who pay Provisional Tax twice a year) is due on 15 January 2020. Tax payment reminder notices are being sent before the offices closes on 23 December 2019. Please keep an eye out in your email inbox or mailbox. If you have any concerns please contact us.

GST returns and payment for the period ended 30 November 2019 are also due on 15 January 2020.

CONTACT US:

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Staff News

Arrivals

James Sherson and his wife Dolly welcomed their new baby daughter, Poet Gray Sherson, to their family in October. Coco and Trixie are thrilled to have another sister in the family.



The Shearson Family

Living on The Edge

James Sherson (Associate) recently had the privilege of attending NZ CA's (New Zealand's largest network of Chartered Accounting firms) unique The Edge leadership course held at Outward Bound in the Marlborough Sounds. The Edge programme provides outstanding leadership training to cement prospective as well as current leaders in their career journey. It involves some grueling physical challenges, as well as professional workshops. Well done James on completing The Edge 2019.



A Fruitful Factory Tour

Eric Woudberg (below right) was invited on a tour of the KauriPak facility in Katikati at the beginning of November. Eric's timing was great as they had just finished packing the avocados from his own orchard and he is pictured standing in front of a pallet of his fruit which was destined for India.



Goat Heaven in the Waikato

Gordon and Dennis McFetridge hosted Natalie Milne and Debbie Read on a tour of their Dairy Goat farm in the Waikato during November. An impressive operation, and stunning property, with some very happy goats in residence.



CONTACTS

Principals

Steve	07 578 0069 Extn 713
Eric	07 578 0069 Extn 708
Raimarie	07 578 0069 Extn 711
Natalie	07 578 0069 Extn 712

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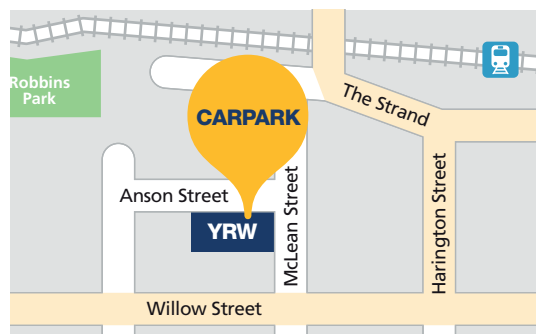
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VISIT US:

Carparking

We have six client carparks available underneath our building with entry from Anson Street. Please feel free to use them when visiting our office.



IMPORTANT:

This newsletter is intended to be of a general nature only and should not be relied on in making business or personal decisions without first seeking advice from this office.